**Section C – PROJECT OUTLINE – MAXIMUM 8 PAGES**

Please refer to the Fund’s Application Guide and Terms of Reference[[1]](#footnote-1) available on the [RDCK LCF webpage](https://kootenayconservation.ca/regional-district-of-central-kootenay/).

1. **Project description and rationale: Why is this project important for conservation and how will it benefit the RDCK Local Conservation Fund service area?** (~500 words)
2. **Project goal and objectives:** (~1,000 words)
	1. **What is the primary goal of your project (ultimate impact or outcome)?**
	2. **List its objectives (concrete and measurable steps required to reach your goal) and expected outcomes (intended results, including measurable outcomes such as such as hectares of habitat restored, number of roost sites identified, hectares of land secured, etc.). Include the proposed techniques and methods that will be applied to achieve your objectives, and how benefits to conservation and project success will be measured and achieved.**
3. **Briefly describe the challenges you may face in completing the project, and how you will overcome these challenges.** (~300 words; List in bullet form)
4. **Which Direct Conservation Action priority or priorities indicated in the Fund’s Guidance Document does your project address? Briefly describe how your project will effectively address them.** (See the Summary Table of Conservation Action Priorities based on the Fund’s [Guidance Document](https://kootenayconservation.ca/wp-content/uploads/RDCK_KLLCF_Guidance_Doc_Final_15May2018-Table-5.pdf); ~300 words; List in bullet form)
5. **Does this project build on an existing project? If yes, please explain and briefly include relevant project accomplishments to date.** (~200 words)
6. **Who will be primarily responsible for delivering the project and what are their qualifications?** (~300 words; List in bullet form)
7. **Who will you be partnering with on this project and what are their roles (including partners providing funding)? Note that these organizations may be contacted to confirm their role in this project.** (~300 words; List in bullet form)
8. **Using the table below, provide an outline (Project Workplan) detailing the activities and deliverables through to completion of the final report. Include dates where possible and add more rows if required.**

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| **Activity** | **Deliverables** | **Timeline** |
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1. **How will the public be made aware of the project and the RDCK LCF’s contribution? Please include ideas on where and how you would like to present the outcome of your project.** (~200 words; List in bullet form)
2. **If you have applied to the RDCK LCF for this project before, please state how you have addressed previous Technical Review Committee comments and feedback in this proposal.** (~500 words)
3. **Please attach a project area map (including legend) and/or photographs.**

**NOTE: The maximum page limit for Section C is 8 pages (excluding project map or photographs). Additional pages will not be included in the Technical Review Committee proposal review. Budget forms are not included in page count.**

1. Note: The RDCK LCF Terms of Reference and Guidance Document are pending updates to include reference to Electoral Areas F and H and recognize the change of the Fund’s name from Kootenay Lake LCF to RDCK LCF. [↑](#footnote-ref-1)